NOTICE INVITING TENDER

PROJECT: RATE CONTRACT FOR SUPPLY AND INSTALLATION OF SMF/TUBULAR BATTERIES FOR UPS FOR OFFICES UNDER KSFDC

Sealed item rate tenders are invited for SITC of SMF/Tubular batteries at various locations of KSFDC (Trivandrum, Alappuzha, Ernakulam, Palakkad, Thrissur, Kozhikode)for six months from 15.03.2022

Place of issue of tender <http://www.ksfdc.in/html/tendersandquotations.php>

Tender No. 3760 /T1/20/KSFDC

LAST DATE OF RECEIPT OF TENDER : 03:00 PM on 16.03.2022

TIME OF SITC : 7 days from the date of purchase order

E.M.D : Rs 10000/-

Performance Guarantee :Rs 30000/-

Tender Cost : 590/- (Inc GST)

You are hereby requested to send your sealed tenders for the supply of batteries as per schedule to the below mentioned address

ISSUED TO

Managing Director

KSFDC,

ChalachitraKalabhavan

Vazhuthacaud

TRIVANDRUM - 14

**1. T E N D E R N O T I C E**

Sealed item rate tenders are invited by The Managing director(here in after referred to as the `OWNER’) for SITC of Batteriesat KSFDC.

* 1. Tenders should be addressed to The Managing director, for SITC of Batteriesat KSFDC and sent so as to reach not later than 03:00 PM on 16.03.2022.
  2. The tender should be submitted in a Sealed Cover Marked “Tender for supply of UPS batteries” and may be dropped in the tender box kept at KSFDC Head office for this purpose.
  3. The Owner reserves the right to reject all or any of the tenders and to accept in whole or part of any of the tenders without assigning any reason for so doing.

1. **GENERAL TERMS AND CONDITIONS**
2. Supplier should be either manufacturer (OEM) or an authorized dealer of UPS battery of the approved make with sufficient proof of Dealership with Original Equipment Manufacturer, valid for at least 1 year from the date of Tender
3. They should have done two works of Amount Rs 100000/-SITC ofbatteries or above in the last 2 years.
4. Tenders of eligible tenderers only will be considered. Documents evidence for eligibility shall be enclosed.
5. Tenderer should quote base price and GST separately. Prices should be inclusive of Charges (including Transportation, delivery and installation charges).
6. The Intending bidders should pay an Earnest Money Deposit of Rs. 10,000/-. The E.M.D. shall be paid by way of a Demand Draft drawn in favour of “Managing Director, KSFDC” payable at Vazhuthacaud, Trivandrum. The EMD will not carry any interest. The EMD will be refunded to the successful bidder only after signing of the contract and after furnishing security deposit. In case of unsuccessful bidder the EMD will be refunded to them after intimating them about rejection of their tender.
7. EMD submitted by bidder may be forfeited if:
8. Bidder backs out of bidding process after submitting the bids;
9. Bidder backs out after qualifying;
10. Bidder does not accept the Purchase Order / Sign the Contract within the time prescribed by KSFDC after qualifying.
11. The successful bidder will have to furnish a Performance Security deposit of Rs. 30000/- (Thirty thousand only) by way of DD/Bank Guarantee in favour of Managing Director, KSFDC payable at Trivandrum. Successful Bidder will provide Agreement on Rs. 200/- stamp paper.
12. Security deposit will be kept with the Company till completion of the contract period of six months. No interest will be paid on the amount of Security Deposit.
13. No amendment in Rates will be accepted from any of the participants, once tender has been opened on due date and is finalized.
14. No request for price revision shall be entertained arising due to Govt. Policies / Market Rate Fluctuations including Trade Taxes / Duties changes during the currency of Tender Agreement.
15. In the event of the selected supplier denying to supply the ordered Battery(s), agreed and accepted as per the Tender Document, for whatsoever the reason may be, the Security Deposit submitted with the Tender shall stand forfeited and the supplier will be blacklisted to participate in Tender proceedings in future.
16. If the successful bidder is found to be supplying material of poor quality or fails to comply with the specification of the tender, the supplier / bidder is liable to be black-listed and his tender will be cancelled. He will not be allowed to participate in future tenders
17. In case of deviation from any of the Terms & Conditions during period of agreement, the Security Deposit of the supplier will be forfeited.
18. A copy of Terms and conditions of quotation shall be enclosed/uploaded with the quote duly signed for acceptance of the terms.
19. Loading and unloading will be under the scope of supplier.
20. Minimum Warranty period of two years for SMF and four years for tubular batteries shall be provided.
21. SITC shall be completed within 7 days of issue of work order
22. 2.5% of the total amount will be retained as security deposit until the expiry of defect liability period of 2 (two) years for SMF batteries and 4 (four) years for tubular batteries.
23. Successful contractor will have to execute an agreement with KSFDC before commencing the work
24. Defects liability period which should be minimum 2 years for SMF and 4 years for TUBULAR batteries from the date of Commissioning.
25. The battery(s) supplied should be of recent stock and the manufacturing date should not be greater than 2-3 months from the date of supply.
26. The date of manufacturing should be explicitly mentioned on the battery and on the invoice.
27. In case any of the battery gets faulty within warranty period, the same shall be replaced by the supplier at the particular office of KSFDC within 1 to 3 days time for which no extra amount will be paid to the supplier.
28. The supplier will do installation of battery(s) with UPS at respective office with the help of fully trained persons. For any mishap / accident or any other careless conduct during replacement of batteries, the supplier will be fully responsible.
29. The order can be placed on “as & when needed basis” for any number of battery / batteries till the validity of the contract.
30. List of offices are provided in Annexure 3. We may increase or decrease the office during the tenure of contract.
31. The Company reserves the right to accept/reject any of the tenders, add, modify, relax or waive any of the conditions stipulated in the tender specification wherever deemed necessary, reject any or all the tenders without assigning any reason thereof
32. The tender is liable to be rejected interalia if it is not in conformity with the instructions mentioned herein, incomplete documentation , if it is not properly sealed and signed by the bidder, if it is received after the expiry of the due date and time.
33. The quotation should clearly specify the period of warranty which should be minimum 2 years for SMF and 4 years for TUBULAR batteries. The warranty will be applicable from the date of installation. The replacement of defective battery(s) should be done by the supplier during the warranty period, within 1 to 3 days for which no extra amount will be paid to the supplier.
34. The firm period of tender 6 months from the last date of receipt of tender.
35. KSFDC can place purchase order to the supplier on the approved rates for any number of batteries for any offices under KSFDC (at Trivandrum, Alappuzha, Ernakulam, Palakkad, Thrissur, Kozhikode)
36. The supplier should also specify the rate at which old battery(s) would be taken back (Buy-Back Price). The supplier will collect the exhausted battery(s) (any make) on his own cost from the locations.
37. The contract may be renewed for another six months on same terms & conditions if performance is found to be satisfactory.
38. Penalty 1% of contract value per week up to a maximum of 5% of PAC.
39. In case of any dispute or any difference only Courts of Trivandrum shall have the jurisdiction in all matters arising out or connected with this agreement. Further this agreement is subject to laws of India alone.
40. **APPROVEDMAKES OF BATTERY**

Exide 6EL,AmaraRaja, HBL

**3. DOCUMENTS TO BE SUBMITTED IN THE SEALED COVER.**

1. Signed and Sealed Copy of this Tender Document.

2. Demand Draft of Rs 10000/- towards EMD.

3. Proof of Authorized Dealer (OEM Certificate) as mentioned in Eligibility Criteria Point

4. List of Offices in Kerala (District wise).

5. GST Certificate (Self attested).

6. Annexure-1 - Declaration on Supplier Letter Head signed and sealed by Authorized representative of Supplier

7. Annexure -2 - Supplier Information Page signed and sealed by Authorized representative of Supplier.

8. Annexure -3- Schedule of Rates

1. **TERMS OF PAYMENT:**
2. Payment will be after the satisfactory completion of the total work.
3. The delivery should be made within a maximum of 7 days from the date of receipt of our order and payment will be made by the head office through electronic mode of transfer/ check after proper installation of battery(s).
4. TDS or any other taxes applicable from time to time during the period of contract will be deducted at the time of payment of bills.
5. Security deposit 2.5% will be retained until the expiry of defect liability period of 2 years for SMF and 4 years for TUBULAR batteries

An invoice in this respect has to be submitted incorporating the GST IN of KSFDC32AAACK9415G1ZS and the contractor

**Annexure - 1**

D E C L A R A T I O N

I/ We \_\_(Name of the Person of the supplier) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that we have read all the terms and conditions mentioned above and on behalf of our company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_we agree and abide by these terms & conditions.

Date: (Signature of supplier with Seal)

NAME

ADDRESS

CONTACT NO

**Annexure -2**

SUPPLIER INFORMATION FORM

1. Supplier Firm Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. (a) Address with Tel/Mobile No./E-mail/Fax Nos. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) Name of Contact Person with E-mail and Mobile No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Whether you are an Authorized Manufacturer/ Dealer/Distributor of the Make of Battery(s) quoted for: (Kindly attach Dealership/ Distributorship Certificates for brand/ make quoted for, mentioning validity period which must cover Tender Contract Period).

4. Whether Registered with GST. If yes then GST No. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Please attach self-attested Xerox copy of certificate)

5. Names of leading customers including Public Sector Undertakings/ Public Sector Insurance Co’s& Banks/ Govt. Offices from whom orders are secured. (Please attach a separate list)

6. Approximate turnover in last 3 years. : \_\_\_\_\_\_\_\_\_\_\_\_\_ 2019-2020

: \_\_\_\_\_\_\_\_\_\_\_\_ 2020-2021

: \_\_\_\_\_\_\_\_\_\_\_\_\_ 2021-2022

7. Commitment period for supplying the batteries as per rates quoted: Six months from the date of selection letter.

8. EMD deposit details: DD NO.: \_\_\_\_\_\_\_ Dated\_\_\_\_\_

Name of Bank\_\_\_\_\_\_\_\_\_\_\_\_\_

Branch Name \_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

Place:

(Signature of the supplier with Seal)

NAME–

ADDRESS –

CONTACT NO

Annexure-3

LIST OF OFFICES UNDER KSFDC

|  |  |
| --- | --- |
| Kalabhavan Theatre | Women's College Rd, Chalachitrakalabhavan, CV Raman Pillai Rd, Vazhuthacaud, Thiruvananthapuram, Kerala 695014  0471 232 2314 |
| KairaliSreeNila Theatre | Manorama Rd, Aristo Junction, Thampanoor, Thiruvananthapuram, Kerala 695014  0471 233 2747 |
| KSFDC Lenin Cinemas | KSRTC Bus Terminal Complex, 3rd Floor, Thampanoor, Thiruvananthapuram, Kerala 695001  0471 2339977 |
| Chitranjali Studio | Chitranjali Studio, Road, Thiruvallam, Thiruvananthapuram, Kerala 695027  0471-2380946 |
| Kairali&Sree Theatre, Alappuzha | CCNB Rd, Erezha, Mullakkal, Alappuzha, Kerala 688011  0477-2237300 |
| KairaliSreeCherthala | Kodathikavala, Cherthala, Kerala 688524  0478 2822645 |
| KairaliSreeParavur | North Paravur, Ernakulam District, Pullomkulam, Kerala 683513  [0484 244 2118](https://www.google.com/search?q=kairalisree+Theatre+paravoor&rlz=1C1YTUH_enIN991IN991&ei=x_gQYqKfJJedseMPpuGFmA4&ved=0ahUKEwjins7A94v2AhWXTmwGHaZwAeMQ4dUDCA4&uact=5&oq=kairalisree+Theatre+paravoor&gs_lcp=Cgdnd3Mtd2l6EAMyBAghEBU6BwgAEEcQsAM6BQghEKABSgQIQRgASgQIRhgAUPEFWMoqYOEvaAFwAXgBgAGPAogBiw6SAQYxLjEwLjKYAQCgAQKgAQHIAQjAAQE&sclient=gws-wiz) |
| KairaliSree Theatre Chittur | SH25, Anikode, Chittur, Kerala 678101  0492-3221300 |
| KairaliSree Theatre Thrissur | KarunakaranNambiar Road, Round North, Thrissur, Kerala 680001  [0487 233 0310](https://www.google.com/search?q=kairali+thrissur&rlz=1C1YTUH_enIN991IN991&ei=KfsQYqP8EKuXseMPvIyW0AE&gs_ssp=eJzj4tZP1zcsSTe1zCpON2C0UjWoME5KNE9NNUlLTbNISTY1NrUyqEg1TktLTkxKTjRPNE6yTEr0EshOzCxKzMlUKMkoyiwuLi0CAP22Fv0&oq=KAIRALI+Trissur&gs_lcp=Cgdnd3Mtd2l6EAEYADIKCC4QxwEQrwEQDTIGCAAQDRAeMggIABAWEAoQHjIICAAQDRAFEB4yCAgAEAgQDRAeMggIABAIEA0QHjIICAAQCBANEB4yCAgAEAgQDRAeMggIABAIEA0QHkoECEEYAEoECEYYAFAAWABg5Q1oAHABeACAAZEBiAGRAZIBAzAuMZgBAKABAqABAcABAQ&sclient=gws-wiz) |
| KairaliSree Theatre Kozhikode | Indira Gandhi Rd, Opp. KSRTC Bus Terminal, Polpaya Mana, Tazhekkod, Kozhikode, Kerala 673004  0495 272 0325 |

\*Separate Invoice will be raised for Buyback Batteries

\*Grand Total (in Rs) = Net Price of (1+2+3+4).

Note: 1. Successful Bidder shall be finalized based on Grand Total as in schedule i.e. the Bidder whose Grand Total will be lowest (L1) will be awarded contract.

2. GST shall be paid separately as shown in the invoice.

3. Warranty period must be mentioned in terms of months. Minimum warranty period should be 24 Months for SMF and 48 Months for TUBULAR Batteries.

Date:

(Signature of the supplier with Seal)

NAME

ADDRESS

CONTACT NO